Redboine Watershed District
Board Meeting #01/2627 Minutes
May 8th, 2026 – 9:30 AM
RM of Ritchot – St. Adolphe, MB

Present:	District Chairperson	S. Pelletier	Present
	Lower Assiniboine SD Chair	D. Nott	Present
	La Salle River SD Chair	J. Guot	Present
	Boyne River SD Chair	R. Marginet	Present
	Morris-Norquay SD Chair	C. Morgan	Absent
	Tobacco-Shannon Creeks SD Chair	G. Lowry	Zoom
	Provincial Appointee	M. Lowdon	Absent
	District Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	Project Manager	J. Hunnie	Present
	Resource Technician	R. Nichol	Absent
	GROW Technician	C. Millar	Absent
	PWCP Co-ordinator	S. Lucovic	Absent
	MB ECC Watershed Planner	B. Bennett	Zoom

1.0 Call to Order by Chairperson

Chairperson S. Pelletier called the meeting to order at 9:31 a.m.

2.0 Approval of Agenda

RESOLUTION #1/1/2627 **CARRIED**
Moved by: J. Guyot Seconded by: R. Marginet
Motion to approve the agenda as presented.

3.0 Approval of Minutes

RESOLUTION #2/1/2627 **CARRIED**
Moved by: R. Marginet Seconded by: D. Nott
Motion to approve the minutes from the previous meetings as presented.

4.0 Delegations

4.1 Lynda Nichol, MAW (MAW Futures Committee Survery)

L. Nichol discussed the Manitoba Association of Watersheds' Strategic Plan and the need to review, revise, and update the plan as necessary. She explained that the Futures Committee Survey was developed to identify changes and additions that individual districts would like to see implemented. L. Nichol thanked the Board for the invitation to participate in the discussion, review the survey, and provide feedback.

4.2 James Flatt, Landowner

J. Flatt did not attend the meeting.

4.3 Focused Forward – Project Management Tool

A. VanSchijindel presented the costs and available options associated with implementing a project management tool for the RBWD. The cloud-based program will assist with file management, maintaining up-to-date records, and providing staff with shared access for data input. The system will be developed with staff input to ensure it meets organizational needs. It was noted that the program may also be offered to other watershed districts as a support tool. The tool is expected to assist with year-end reporting, GROW approvals, and other administrative processes.

RESOLUTION #3/1/2627 **CARRIED**

Moved by: D. Nott Seconded by: R. Marginet

Motion to accept the quote provided from Focused Forward for the RBWD Project Management Tool, and proceed with development of the MVP for the total cost of $12,000.

5.0 Administration & Program Reports

5.1 District Manager's Report

The Board was provided with the District Manager's report as of May 8, 2026. He advised the Board that the 2026 Grow Program funding was approved for $479,000, but unfortunately, RBWD's ask $527,500. He also advised that RBWD was successful in partnering with MAW for a Nutrient Removal Stream application for retention in the Tobacco-Shannon Creek SD for $100,000 over two years. His report is attached.

5.2 Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statements.

5.3 Project Manager's Report

The Project Manager submitted her report along with the Technician and PWCP report on the status of ongoing projects and programs. The reports are attached.

RESOLUTION #4/1/2627 **CARRIED**

Moved by: J. Guyot Seconded by: D. Nott

Motion to accept the Administration and Program Reports and approve the Financial Report including the list of expenditures totaling $81,948.09. *See attached administration reports.

10:45 a.m. G. Lowry stepped out of the meeting.

6.0 Reports From Committees

6.1 Watershed Planner Report

B. Bennett provided the report from the province for April and May, 2026.

6.2 MAW Board Report

None.

6.3 Building and Infrastructure Committee Update

The Committee provided an update regarding the property in Carman that had been under consideration. It was determined that pursuing the location is not cost-effective at this time. The Committee is continuing to explore several alternative site options.

6.4 Employee Committee

Nothing to report.

7.0 Business From Previous Meetings

7.1 Updated 2026-27 Budget Approval

RESOLUTION #5/1/2627 **CARRIED**
Moved by: R. Marginet Seconded by: D. Nott
Motion to approve the updated 2026-27 Redboine Watershed District Budget.

7.2 Project Tracker Software

Discussed earlier in the meeting.

7.3 Vehicle Tracker Program

RESOLUTION #6/1/2627 **CARRIED**
Moved by: D. Nott Seconded by: S. Pelletier
Motion to accept the quote from Fleet Profit Center Inc. for the GO9 Bundle, including devices for all 5 district vehicles, GO Plan, universal harnesses and training.

8.0 New Business

8.1 2026 MAW Tour

RESOLUTION #7/1/2627 **CARRIED**
Moved by: R. Marginet Seconded by: J. Guyot
Motion to annually send the MAW Board representative and 2 MAW alternates to the MAW Tour, along with 3 Staff positions, beginning with the 2026 MAW Tour and continuing for the Annual MAW Tour in future years.

8.2 MAW Future Committees Survey
Completed earlier in the meeting.

8.3 Request for Support – IMWD

RESOLUTION #8/1/2627 **CARRIED**
Moved by: D. Nott Seconded by: J. Guyot
Motion to approve the request for support from IMWD and send the requested letter of support for their landowner liability concerns.

8.4 Request for Support – CAWD
The RBWD Board has declined to support the request at this time.

8.5 Request for Support – Carman Collegiate (Envirothon Provincials)

RESOLUTION #9/1/2627 **CARRIED**
Moved by: D. Nott Seconded by: J. Guyot
Motion to approve the request by Carman Collegiate for Envirothon Provincials funding support for $2,000. The Board would like to request that in return for the financial support, the Carman Envirothon Team provide a report on their Envirothon experience to the Board after the event.

9.0 Information & Correspondence
9.1 Next Meeting Date
Next Board Meeting will be held on June 26th, 2026. Location to be determined.

10.0 Adjournment
RESOLUTION #10/1/2627 **CARRIED**
Moved by: R. Marginet
Motion to adjourn the meeting at 12:03 PM.

Minutes Approved By:

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Board Chairperson: S. Pelletier Financial Administrator: A. Smith