Redboine Watershed District
Board Meeting #03/2526 Minutes
August 15, 2025
Harvest E-mail Meeting

Present: All Members Present via E-mail

1.0 Call to Order by Chairperson

Call to Order via original email from office staff. The Agenda and the Minutes from the Previous Meeting were provided, and approval of the minutes is tabled until the next regularly scheduled meeting.

2.0 Administration & Program Reports

2.1 - Manager's Report

The Board was given the Manager's Report via email and were given the opportunity to email questions back to the District Manager.

2.2 - Administrator's Report

The Board was given the financial update via email for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statement.

2.3 - Project Manager's Report

The Board was given an updated Project Manager Report and an update on the projects and programs that are ongoing via email and encouraged to email any questions back to the Project Manager.

RESOLUTION #1/3/2526 **CARRIED**

Moved by: D. Knott Seconded by: G. Lowry

Motion to accept the Administration & Program Reports as presented, and to approve the Financial Report, including the list of expenditures totalling $141,315.72.

**See Attached: Administration & Program Reports*

3.0 Reports from Committees

3.1 Watershed Planner Report

There was no report from the Province at this time.

4.0 Business Arising from Previous Meetings

4.1 Signing Authority Transfer

RESOLUTION #2/3/2526 **CARRIED**
Moved by: R. Marginet Seconded by: M. Lowdon
Motion to remove W. McTavish from the district signing authority and add C. Morgan.

4.2 RBWD Committee Appointments

RESOLUTION #3/3/2526 **CARRIED**
Moved by: J. Guyot Seconded by: G. Lowry
Motion to appoint C. Morgan as the district's RRBC representative, and to appoint D. Nott to the district Employee Committee.

5.0 New Business

5.1 Holland Office Sign Replacement

RESOLUTION #4/3/2526 **CARRIED**
Moved by: J. Guyot Seconded by: G. Lowry
Motion to replace the sign on the front of the office in Holland with the chosen design as per the quote provided by IS-Image Promotions.

6.0 Information and Correspondence

6.1 Next Meeting Date: October 17, 2025 – Location TBD

The Board was given the date of the next meeting and will be informed of the meeting location closer to the meeting date.

7.0 Adjournment

The meeting was adjourned upon reaching the end of the voting timeline that the Board was given in the original email from office staff.

Minutes Approved By:

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Board Chairperson: S. Pelletier Financial Administrator: A. Smith