Redboine Watershed District
Board Meeting #06/2526 Minutes
February 20, 2026 – 1:00 PM
Carman Community Hall – Carman, MB

Present:

District Chairperson	S. Pelletier	Present
Lower Assiniboine SD Chair	D. Nott	Present
La Salle River SD Chair	J. Guyot	Present
Boyne River SD Chair	R. Marginet	Absent
Morris-Norquay SD Chair	C. Morgan	Present
Tobacco-Shannon Creeks Chair	G. Lowry	Present
Provincial Appointee	M. Lowdon	Absent
District Manager	J. Reid	Absent
Financial Administrator	A. Smith	Present
Project Manager	J. Hunnie	Present
Resource Technician	R. Nichol	Present
GROW Technician	A. Spellman	Present
PWCP Coordinator	S. Lucovic	Present
MB ECC Watershed Planner	B. Bennett	Present

1.0 Call to Order by Chairperson

Vice-Chairperson C. Morgan called the meeting to order at 12:35 p.m.

2.0 Approval of Agenda

RESOLUTION #1/6/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to approve the agenda as presented.

3.0 Approval of Minutes

RESOLUTION #2/6/2526 **CARRIED**
Moved by: G. Lowry Seconded by: J. Guyot
Motion to approve the minutes from the previous meetings as presented.

4.0 Delegations

No delegations present

5.0 Administration & Program Reports

5.1 District Manager's Report

The Manager's Report was presented for the Board's information as the Manager was not present. Any questions about the report were to be directed to the Manager.

5.2 Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statements.

5.3 Project Manager's Report

The Project Manager submitted her report along with the Technician and PWCP report on the status of ongoing projects and programs. The reports are attached.

RESOLUTION #3/6/2526 **CARRIED**
Moved by: D. Nott Seconded by: C. Morgan
Motion to accept the Administration and Program Reports and approve the Financial Report, including the list of expenditures totalling $324,434.64. *See attached administration reports.

6.0 Reports From Committees

6.1 Watershed Planner Report

RBWD Planner, B. Bennet introduced himself to the board and provided the Provincial update for January and February 2026. There was discussion on the private well testing.

6.2 Building and Infrastructure Committee Update

The Building and Infrastructure Committee provided an update based on the report that is included in the meeting package. Discussion followed regarding the borrowing limit increase, property updates and some projects that will need to be completed once the property is purchased.

RESOLUTION #4/6/2526 **CARRIED**
Moved by: D. Nott Seconded by: J. Guyot
Motion to proceed with the purchase of the yard site located at 20065 PTH #3 in the RM of Dufferin (MLS #202601052) and to set the initial offer to purchase at $250,000.

RESOLUTION #5/6/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to authorize the Building and Infrastructure Committee to enter negotiations for the purchase of the yard site located at 20065 PTH #3 in the RM of Dufferin and to act on behalf of the Executive Board. The committee shall be authorized to extend the approved initial offer to purchase, and any additional counter offers that are necessary, until an agreement to purchase is reached, or the committee decides to no longer pursue the purchase of the property.

6.3 Employee Committee Report

The Employee Committee Report was moved to the end of the meeting. Staff left the meeting at 2:15pm.

<u>RESOLUTION #8/6/2526</u> **CARRIED**
Moved by: J. Guyot Seconded by: G. Lowry
Motion to move to an in-camera session of the board at 2:15 p.m.

<u>RESOLUTION #9/6/2526</u> **CARRIED**
Moved by: J. Guyot Seconded by: G. Lowry
Motion to move out of camera at 2:47 p.m.

<u>RESOLUTION #10/6/2526</u> **CARRIED**
Moved by: C. Morgan Seconded by: G. Lowry
Motion to adopt the following list of Employee Committee Motions discussed in-camera and passed by the Board:

#11/6/2526: Motion to continue to cover the employer portion of A. Malyon's Blue Cross benefits while she is off on maternity leave on the condition that the employee return to work for at least 6 months, once the maternity leave has finished. A. Malyon must sign an agreement with Redboine WD to provide at least 6 months of service after her maternity leave has finished or return the full amount of Blue Cross benefits paid by the district during her maternity leave.
Moved: G. Lowry 2nd: D. Nott

#12/6/2526: Motion to hire Chelsea Millar to replace A. Malyon during her maternity leave. Employee start date will be Mar. 2, 2026, and end date initially set at Mar. 31, 2027, but will be dependent on A. Malyon's maternity leave length. The starting salary for the employee shall be set at $26.00/hr.
Moved: G. Lowry 2nd: D. Nott

#13/6/2526: Motion to move the Project Manager position to a 40-hour work week effective Feb. 23, 2026.
Moved: C. Morgan 2nd: D. Nott

#14/6/2526: Motion to cover the cost of the Project Management program at Red River College for J. Hunnie including the costs of course materials. The district will reimburse 50% of the program costs as they occur, and agrees to reimburse the remaining 50% of the total program costs once one year of employment has been completed after achieving certification.
Moved: J. Guyot 2nd: G. Lowry

6.4 MAW Report

G. Lowry provided an update from the February MAW meeting. The conference committee is looking for sponsors, Envirothon committee is looking for volunteers, and staff will be representing MAW at AG Days, and the RRBC Conference in Grand Forks in 2027.

7.0 Business From Previous Meetings

7.1 RRBC Fish Dinner – March 19, 2026

The Board discussed who would be able to attend as RBWD has a table for 8 reserved. The Administrator will send the invitation to the Board and they are to respond by March 5th.

8.0 New Business

8.1 2026-27 Committee Appointments

RESOLUTION #6/6/2526 **CARRIED**
Moved by: C. Morgan Seconded by: J. Guyot
Motion to approve the 2026-27 RBWD Committee Appointments.

Policy Committee: S. Pelletier, C. Morgan, D. Nott
Finance Committee: R. Marginet, D. Nott, G. Lowry
Employee/Personnel Committee: S. Pelletier, M. Lowdon, D. Nott
Bldg & Infrastructure Committee: C. Morgan, S. Pelletier, D. Nott
MAW Representative: G. Lowry, Alternate S. Pelletier, Alternate C. Morgan
RRBC Representative: C.Morgan, Alternate M. Lowdon

8.2 Draft 2026-27 Budget Approval

RESOLUTION #7/6/2526 **CARRIED**
Moved by: G. Lowry Seconded by: D. Nott
Motion to approve the RBWD 2026-27 Draft Budget.

8.3 2026 RBWD Award Winner

The Board has tabled nominations until December 2026.

9.0 Information & Correspondence

9.1 Next Meeting Date

Next Board Meeting will be March 20, 2026. (Location to be determined)
The Administator is to send a calendar invitation to the Board members.

10.0 Adjournment

RESOLUTION #15/6/2526 **CARRIED**
Moved by: C. Morgan
Motion to adjourn the meeting at 2:50 p.m.

Minutes Approved By:

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Board Chairperson: S. Pelletier Financial Administrator: A. Smith