



2 Billion Trees Municipal Program Information

Eligibility: To be eligible, you must be a municipal member of the Redboine Watershed District (Cartier, Dufferin, Grey, Lorne, Macdonald, Norfolk Treherne, Pembina, Ritchot, Roland, Rosser, Stanley, St. Francis Xavier, Thompson, Victoria, Woodlands, Portage La Prairie, Rockwood, Headingley, Morris, Town of Carman).

Application Process:

1) Part 1: Municipal Information

- This includes basic municipal contact information.
- You must choose an individual to become the contact person for the program. This can be a foreman, CAO, councilor, etc. They must be well informed and involved in the project.
- Please indicate your planting season at the bottom of Part 1.
 - If you want to plant in the spring season, your tree orders will be due December 1 the year prior.
 - If you are planting in Fall, your tree order must be in by June 1 of the same planting year.
- All tree orders will be submitted to Jennifer at RBWD through Part 2 of this application.

2) Part 2: Planting Form

- This form is where you determine your planting locations and trees species.
- Please scout out the various locations where you want to do planting in your RM.
- All planting locations **MUST** be on RM owned property.
- The Latitude and Longitude is just a single point within the middle of each planting site. You can use google earth to find this information.
- Please fill out a site for each planting location, print more copies of this form if you do not have enough.
- Since bare root stock/plugs come in specific box quantities, please ensure you order trees in multiples of the bundles per box to make sorting easier.
 - Conifers: 270 per box
 - Deciduous: 180 per box
 - Trembling Aspen: 120 per box
- If you need assistance in determining trees, you can refer to the shelterbelt guide on <https://www.redboine.ca/municipal-2bt>
- You can also reach out to Redboine for guidance at projects@redboine.com.

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3) Part 3: Labour Form

- This form is used to estimate your labour costs associated with the project.
- **This is an extremely important form as the percentage of labour the municipal members put into the project will be used to calculate the cost of the trees we receive. The goal being with enough in-kind support the trees could be free of charge.**

4) Tree Planting Workshop

- Municipal Members must send at least **one** staff member to the workshop who will be present during tree planting.
- The Tree Planting Workshop will cover skills on how to properly plant and maintain the trees to ensure survivability.
- The workshop will certify the attendee for the RBWD 2 Billion Trees Program. This is required by AWES to ensure the trees we are receiving are properly planted and maintained.

5) Delivery of Trees

- Redboine will receive all the Municipal tree orders.
- Redboine staff will organize these orders per municipal member.
- Redboine staff will drop off your tree bundles. We will notify your contact person in advance.

6) Planting Trees

- Redboine has a Tree planter and mulcher to lay plastic mulch. If you wish to use the equipment you can arrange for availability with Jennifer.
- Plastic mulch is available to plant trees.
- Redboine WD to complete Planting Report on location.
- Regular maintenance on trees for 3 years.

**Requests for a presentation to council and questions can be directed to Jennifer Hunnie,
Project Manager @ (204) 526-4223 or jennifer@redboine.com**

The 2 Billion Trees program is offered by the Redboine Watershed District in association with The Agroforestry and Woodlot Extension Society of Alberta (AWES).