Redboine Watershed District
Board Meeting #04/2526 Minutes
October 24, 2025 – 9:30 AM
Carman Community Board Room – Carman, MB

Present:	District Chairperson	S. Pelletier	Present
	Lower Assiniboine SD Chair	D. Nott	Present
	La Salle River SD Chair	R. Richardson	Absent
	La Salle River SD Vice Chair	J. Guyot	Absent
	Boyne River SD Chair	R. Marginet	Absent
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Vice Chair	G. Lowry	Present
	Provincial Appointee	M. Lowdon	Absent
	District Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	Project Manager	J. Hunnie	Absent
	Resource Technician	R. Nichol	Absent
	GROW Technician	A. Spellman	Absent
	PWCP Coordinator	S. Lucovic	Absent
	MB ECC Watershed Planner	C. Cuvelier	Present

1.0 Call to Order by Chairperson

Chairperson S. Pelletier called the meeting to order at 9:30 a.m.

2.0 Approval of Agenda

RESOLUTION #1/4/2526 **CARRIED**
Moved by: C. Morgan Seconded by: D. Nott
Motion to approve the agenda as presented.

3.0 Approval of Minutes

RESOLUTION #2/4/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to approve the minutes from the previous meetings as presented.

4.0 Delegations

No delegations present

5.0 Administration & Program Reports

5.1 District Manager's Report

The Board was provided with the District Manager's report as of October 24th, 2025. He advised that the LOI for the 2026 Spring Intake for the GROW program and the Conservation Trust have been submitted. He reported that the Boyne Morris IWMP is in the final draft stages and provided an update on HR and office hours. J. Reid will be continuing to work with Aquanty to get a demo for the board at the AGM. J. Reid mentioned that the district has a table reserved for the RRBC Fall Gala in Morris on November 13, 2025. His report is attached.

RESOLUTION #3/4/2526 **CARRIED**
Moved by: D. Nott Seconded by: G. Lowry
Motion to change the Holland Office hours from 9 am to 5 pm to 8 am to 4 pm.

5.1 Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statements.

5.2 Project Manager's Report

The Project Manager submitted her report along with the Technician and PWCP report on the status of ongoing projects and programs. The reports are attached.

RESOLUTION #4/4/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to accept the Administration and Program Reports and approve the Financial Report including the list of expenditures totaling $105,235.59. *See attached administration reports.

6.0 Reports From Committees

6.1 Watershed Planner Report

RBWD Planner, C. Cuvelier provided the Provincial update for September and October 2025. She will be sending the BMR IWMP to graphic design and then for departmental review. Ideally, the plan will be complete and ready for a launch party by the end of this fiscal year.

6.2 MAW Board Report (MAW Rep. Appointment)

G. Lowry provided an update from the recent MAW Board meeting, including information on the meetings with MAW and MHC, the upcoming conference, and promotion of cattail growth at Netley Marsh. He noted that MAW has funding for a television commercial.

6.3 Building and Infrastructure Committee Update

RESOLUTION #5/4/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
WHEREAS the Redboine Watershed District has received resolutions of support from all members municipalities to borrow a total of up to $500,000 and exceed the current borrowing limit of $50,000 set out in regulation,

AND WHEREAS the Board of the Redboine Watershed District wishes to borrow monies for the purpose of purchasing additional office space near the centre of the district,
THEREFORE, BE IT RESOLVED that the Board of Directors for the Redboine Watershed District approves the increase of borrowing authority for the purpose of purchasing additional office space.

6.4 Employee Committee Report

Moved to 8.5

7.0 Business From Previous Meetings

7.1 Memorial Bench Quotes

RESOLUTION #6/4/2526 **CARRIED**
Moved by: D. Nott Seconded by: C. Morgan
Motion to purchase a granite bench from Carman Granite for the price of $6,250 (plus tax) as per the received quote. The bench will be engraved with a memorial for Walter McTavish and will be placed at Alexander Ridge Park.

Staff will work on the inscription for the bench.

7.2 Policy Updates

RESOLUTION #7/4/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to approve RBWD policy 2.01 – Board and Sub-District Elections as presented.

RESOLUTION #8/4/2526 **CARRIED**
Moved by: C. Morgan Seconded by: D. Nott
Motion to approve RBWD policy 4.12 – Board, Sub-District Member and Staff Expenses and Compensation as presented.

7.3 Adoption of E-Motions (02/EM2526, 03/EM/2526)

RESOLUTION #9/4/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to officially adopt E-Motions #02/EM/2526 – Continued Operation of Holland Office and 03/EM/2526 – Request for Engineering Assistance (Richards Retention) into the meeting record.

8.0 New Business

8.1 Shop Equipment and Vehicle Quotes (Tires, Flammables Cabinet)

RESOLUTION #10/4/2526 **CARRIED**
Moved by: D. Nott Seconded by: C. Morgan
Motion to purchase tires for the 2023 F150 and implements as well as the flammables cabinet, as recommended by staff.

8.2 Security Camera Quotes – Devices and Plans

Staff presented the board options for security cameras for the office and shop in Holland, as well as the potential new office in Carman. The Board has requested staff to look at more options/plans without a subscription.

8.3 RRBC Conference Attendees

RESOLUTION #11/4/2526 **CARRIED**
Moved by: C. Morgan Seconded by: D. Nott
Motion to send all staff and board members who are interested to the RRBC Conference in Winnipeg from Jan. 13 – 15, 2026. The district will cover the costs of registration and accommodation for those who are attending.

8.4 Boyne Riverkeepers – Birds of the Boyne Request

RESOLUTION #12/4/2526 **CARRIED**
Moved by: D. Nott Seconded by: S. Pelletier
Motion to support the Boyne Riverkeepers with $3,592 for website build and maintenance for one year in return for district recognition on both the website and signage.

8.5 Employee Committee Update

RESOLUTION #13/4/2526 **CARRIED**
Moved by: G. Lowry Seconded by: C. Morgan
Motion to move to an in-camera session of the Board at 11:17 am.

A.Smith and C. Cuvelier left the meeting.

RESOLUTION #14/4/2526 **CARRIED**
Moved by: D. Nott Seconded by: C. Morgan
Motion to move out of camera at 11:25 am.

A.Smith and C. Cuvelier rejoined the meeting.

9.0 Information & Correspondence

9.1 Next Meeting Date

Next Board Meeting will be December 12, 2025. (Location TBD)

10.0 Adjournment

RESOLUTION #15/4/2526 **CARRIED**

Moved by: G. Lowry

Motion to adjourn the meeting at 11:27 a.m.

Minutes Approved By:

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Board Chairperson: S. Pelletier	Financial Administrator: A. Smith