

Redboine Watershed District

Board Meeting #05/2425 Minutes

December 2, 2024 – 6:00 PM

MAW Conference – Brandon, MB

Present:	District Chairperson	S. Pelletier	Present
	Lower Assiniboine SD Chair	D. Nott	Present
	La Salle River SD Chair	R. Richardson	Present
	Boyne River SD Chair	R. Marginet	Present
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Absent
	District Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	Project Manager	J. Hunnie	Present
	Resource Technician	R. Nichol	Present
	GROW Technician	A. Spellman	Present
	PWCP Co-ordinator	S. Lucovic	Present
	MB ECC Watershed Planner	C. Cuvelier	Absent

1.0 Call to Order by Chairperson

Chairperson S. Pelletier called the meeting to order at 6:07 pm.

2.0 Approval of Agenda

RESOLUTION #1/5/2425

Moved by: D. Nott

Motion to approve the agenda with the addition of 8.2, 2025 Watershed Award Winner.

CARRIED

Seconded by: C. Morgan

3.0 Approval of Minutes

Motion to approve the minutes from the previous meeting is tabled until the next meeting.

4.0 Delegations

No Delegations were present at the meeting.

5.0 Administration & Program Reports

5.1 District Manager's Report

No report at this time.

5.2 Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statement.

RESOLUTION #2/5/2425

Moved by: W. McTavish

Motion to accept and approve the Financial Report including the list of expenditures totaling \$47,423.76. *See attached administration reports.

CARRIED

Seconded by: R. Richardson

5.3 Project Manager's Report

No report at this time.

5.4 Technician's Report

No report at this time.

5.5 PWCP Report

No report at this time.

6.0 Reports From Committees

6.1 Employee Committee Report

RESOLUTION #3/5/2425

Moved by: W. McTavish

Motion to move to an in-camera session.

CARRIED

Seconded by: D. Nott

RESOLUTION #4/5/2425

Moved by: W. McTavish

Motion to move out of camera.

CARRIED

Seconded by: C. Morgan

RESOLUTION #5/5/2425

Moved by: W. McTavish

Motion to accept and approve the following list of recommendations from the Employee Committee that were discussed in-camera.

CARRIED

Seconded by: C. Morgan

#02/EC/2425: Recommendation to approve the updates to the RBWD Pay Scales chart effective January 1, 2025.

#03/EC/2425: Recommendation to approve the request from A. Spellman and issue her a district cell phone. The existing \$25/month phone allowance for A. Spellman will be discontinued upon receipt of a district issued work phone.

#04/EC/2425: Recommendation to approve the request from A. Smith to increase her existing \$25/month phone allowance to \$50/month effective January 1, 2025.

#05/EC/2425: Recommendation to approve the request from J. Reid and provide funding through RBWD Professional Development for the remaining courses required to achieve his Certificate in Human Resource Management from the University of Manitoba.

#06/EC/2425: The Employee Committee would like to recognize the hard work and the effort that A. Malyon has put into this year, and the Committee recommends moving them up 1 level on the new RBWD Pay Scale to \$30.50/hour effective Jan. 1, 2025.

#07/EC/2425: The Employee Committee would like to recognize the hard work and the effort that R. Nichol has put into this year, and the Committee recommends moving them up 1 level on the new RBWD Pay Scale to \$36.50/hour effective Jan. 1, 2025.

#08/EC/2425: The Employee Committee would like to recognize the hard work and the effort that J. Hunnie has put into this year, and the Committee recommends moving them up 1 level on the new RBWD Pay Scale to \$38.00/hour effective Jan. 1, 2025.

#09/EC/2425: The Employee Committee would like to recognize the hard work and the effort that A. Smith has put into this year, and the Committee recommends moving them up 1 level on the new RBWD Pay Scale to \$32.00/hour effective Jan. 1, 2025.

#10/EC/2425: The Employee Committee would like to recognize the hard work and the effort that J. Reid has put into this year, and the Committee recommends moving them up 1 level on the new RBWD Pay Scale to \$44.00/hour effective Jan. 1, 2025.

The board will review the Employee Committee's recommended updates to the RBWD Personnel Administration Guidelines and will discuss them at the next regular board meeting.

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6.2 Infrastructure Committee Report

RESOLUTION #6/5/2425

Moved by: S. Pelletier

CARRIED

Seconded by: D. Nott

Motion to accept the Infrastructure Committee Report, and to approve Recommendation

#01/IC/2425 to look for municipality support of the purchase of the Residential Yard Site located at 20065 PTH #3 in the RM of Dufferin (MLS Number 202417361).

7.0 Business From Previous Meetings

None.

8.0 New Business

8.1 LAR IWMP Indigenous Engagement Contract

RESOLUTION #8/5/2425

Moved by: W. McTavish

CARRIED

Seconded by: R. Marginet

Motion to approve the contract with Rootstalk Resources Ltd. to coordinate and facilitate engagement with the Indigenous groups for the Lower-Assiniboine River IWMP.

8.2 RBWD 2025 Watershed Award Winner

RESOLUTION #9/5/2425

Moved by: D. Nott

CARRIED

Seconded by: R. Marginet

Motion to award Nic Jobin with the 2025 RBWD Watershed Award Winner.

9.0 Information & Correspondence

9.1 Next Meeting Date

Next Board Meeting will be held on February 21, 2025. This will be the Annual General Meeting and the location will be determined.

10.0 Adjournment

RESOLUTION #10/5/2425

Moved by: R. Marginet

CARRIED

Motion to adjourn the meeting at 7:18 PM.

Minutes Approved By:

Board Chairperson: S. Pelletier

Financial Administrator: A. Smith