Redboine Watershed District
Board Meeting #02/2425 Minutes
June 21, 2024 – 9:30AM
<u>Breakaway Restaurant – Carman, MB</u>

Present:			
	District Chairperson	S. Pelletier	Absent
	Lower Assiniboine SD Chair	D. Nott	Present
	La Salle River SD Chair	R. Richardson	Zoom
	Boyne River SD Chair	R. Marginet	Zoom
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Absent
	Tobacco-Shannon Creeks SD Vice Chair	G. Lowry	Present
	Provincial Appointee	M. Lowdon	Absent
	District Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	Project Manager	J. Hunnie	Present
	Resource Technician	R. Nichol	Absent
	GROW Technician	A. Spellman	Absent
	Assistant Technician	T. Hemphill	Absent
	PWCP Co-ordinator	S. Lucovic	Present
	MB ECC Watershed Planner	C. Cuvelier	Present

1.0 Call to Order by Chairperson

Vice-Chairperson C. Morgan called the meeting to order at 9:30 am. Introductions were made.

2.0 Approval of Agenda

<u>RESOLUTION #1/2/2425</u> **CARRIED**
Moved by: G. Lowry Seconded by: D. Nott
Motion to approve the agenda as presented.

3.0 Approval of Minutes

<u>RESOLUTION #2/2/2425</u> **CARRIED**
Moved by: D. Nott Seconded by: R. Richardson
Motion to approve the minutes from the previous meetings as presented.

4.0 Delegations

4.1 – 2023-24 Financial Statements – Pamela Dupuis, BDO Canada

P. Dupuis audit presentation at 11:00 a.m.

5.0 Administration & Program Reports

5.1 - Manager's Report

The Manager presented an updated report on the status of ongoing programs and projects. He noted that the MAW Tour dates are August 14-15, and that the hotel rooms have been blocked. He asked that interested members advise the Administrator as soon as possible.

5.2 - Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statement. J. Reid explained the Tier 1 and 2 funding to the board.

5.3 - Project Manager's Report

The Project Manager presented her report on the status of ongoing projects and programs. J. Hunnie is currently working on developing a series of Watershed Management Workshops. Website edits have been completed and the new shelterbelt application and information have been added to it as well.

5.4 - Technician's Report

The Technician submitted a current update on the status of projects in the district. Any questions should be directed to him by phone or email.

5.5 – PWCP Report

The PWCP coordinator presented his report on the status of ongoing projects as well as the 2024-25 Allocated PWCP funding to date.

RESOLUTION #3/2/2425 **CARRIED**

Moved by: G. Lowry Seconded by: R. Richardson

Motion to accept the Administration & Program Reports as presented, and to approve the Financial Report including the list of expenditures totaling $109,074.36.

**See Attached: Administration & Program Reports*

6.0 Reports from Committees

6.1 Watershed Planner Report

There was no report as there was a communications restriction due to the bi-election. C. Cuvelier advised that a draft version of the Boyne Morris IWMP has been prepared and that a PMT meeting will be held on Friday, June 28th and the Carman Golf Course to review the draft.

7.0 Business Arising from Previous Meetings

7.1 2024 MAW Tour Update

J. Reid advised that MAW is providing an additional $500 to the already $3,000 grant to help with expenses, which will come from the PWCP funds.

7.2 Sea Can Storage/Shop Parking Lot Maintenance Plan

J. Reid advised that the Sea Can has arrived and he will be attending a meeting at the R.M. of Victoria to discuss placement.

R. Marginet joined the meeting at 10:55 a.m.

8.0 New Business

8.1 Approval of the 2023-24 Audited Financial Statement

The Board was provided with a presentation from P. Dupuis, BDO Canada, at 11:00 am. The District Financial Statements, Statement of Financial Position, and Auditor's Report were reviewed and discussed.

RESOLUTION #4/2/2425 **CARRIED**
Moved by: R. Marginet Seconded by: D. Nott
Motion to approve the 2023-24 Financial Statements for the RBWD prepared by BDO Canada as presented.

8.2 MAW Conference Update & Discussion

The Board reviewed the request from MAW to provide comments on ideas for the next MAW Conference. The Administrator will compile the comments and forward them to MAW.

8.3 Office Location Discussion & Future Planning

RESOLUTION #5/2/2425 **CARRIED**
Moved by: G. Lowry Seconded by: D. Nott
Motion to establish an Infrastructure Committee to look at ideas for future office planning. The committee will consist of C. Morgan, S. Pelletier and D. Nott. C. Morgan will be the Committee Chair.

R. Richardson volunteered to be a liaison between the committee and the RM of Macdonald if needed.

8.4 Request for Support – Boyne Valley Trail Committee

RESOLUTION #6/2/2425 **CARRIED**
Moved by: D. Nott Seconded by: R. Richardson
Motion to approve the Request for Support from the Boyne Valley Trail Committee and provide funding support of $2,955 towards the development and installation of trail signs.

9.0 Information & Correspondence

9.1 Next Meeting: August 16, 2024 (E-Mail/Virtual.)

10.0 Adjournment

RESOLUTION #7/2/2425 **CARRIED**

Moved by: D. Nott

Motion to adjourn the meeting at 11:53 am.

Minutes Approved By:

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Board Chairperson: S. Pelletier	Financial Administrator: A. Smith