Redboine Watershed District
Board Meeting #04/2425 Minutes
October 25, 2024 – 9:30AM
Breakaway Restaurant – Carman, MB

Present:	District Chairperson	S. Pelletier	Present
	Lower Assiniboine SD Chair	D. Nott	Present
	La Salle River SD Chair	R. Richardson	Present
	Boyne River SD Chair	R. Marginet	Present
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Zoom
	District Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	Project Manager	J. Hunnie	Absent
	Resource Technician	R. Nichol	Absent
	GROW Technician	A. Spellman	Absent
	PWCP Co-ordinator	S. Lucovic	Present
	MB ECC Watershed Planner	C. Cuvelier	Present

1.0 Call to Order by Chairperson

Vice-Chairperson C. Morgan called the meeting to order at 9:31 am.

2.0 Approval of Agenda

RESOLUTION #1/4/2425 **CARRIED**
Moved by: W. McTavish Seconded by: C. Morgan
Motion to approve the agenda as presented.

3.0 Approval of Minutes

RESOLUTION #2/4/2425 **CARRIED**
Moved by: R. Marginet Seconded by: D. Nott
Motion to approve the minutes from the previous meetings as presented.

4.0 Delegations

No Delegations were present at the meeting.

5.0 Administration & Program Reports

5.1 District Manager's Report

The Manager presented an updated report on the status of ongoing programs and projects. He noted that the 2025-27 LOI and the estimates of project funding needs for 2025-28 OFCAF have been submitted. He has been working on updates to the Employee Orientation packages as well as the RBWD Policy Manual. His full report is attached to the minutes.

5.2 Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statement.

RESOLUTION #3/4/2425 **CARRIED**
Moved by: D. Nott Seconded by: R. Richardson
Motion to accept the quote from BDO Canada for auditing services for the 2024-25 fiscal year, through the 2026-27 fiscal year.

5.3 Project Manager's Report

The Project Manager submitted her report on the status of ongoing projects and programs. Any questions should be directed to her by phone or email.

5.4 Technician's Report

The technician submitted a recent update on the status of projects in the district. Any questions should be directed to him by phone or email.

5.5 PWCP Report

The PWCP coordinator presented his report on the status of ongoing projects as well as the 2023-24 Final Budget and the 2024-25 PWCP Allocated Funding as of October 2024. He noted that 25% of the current producers have received their funding.

RESOLUTION #4/4/2425 **CARRIED**
Moved by: C. Morgan Seconded by: R. Marginet
Motion to accept the Administration & Program Reports as presented, and to approve the Financial Report including the list of expenditures totaling $115,714.31.
**See Attached: Administration & Program Reports*

6.0 Reports from Committees

6.1 Watershed Planner Report

C. Cuvelier presented the update from the Province of Manitoba. She noted that her department is short staffed, which is causing some delays with the IWMP planning. However, the Boyne Morris IWMP is a priority and is being prepared for the Watershed Team review. She also shared that the province is currently meeting with municipalities to potentially establish the Winnipeg River Watershed District.

6.2 MAW Board Report

W. McTavish provided an update from MAW regarding the 2024 Conference.

6.3 Infrastructure Committee Report

The Infrastructure Committee met on October15th to discuss the need for a satellite office/ flex space in a central location in the district. An option that was discussed was a residential property located in the RM of Dufferin. C. Morgan informed the board that he is related to the current landowner but that he has no vested interest in the property or the sale. The board asked him to contribute information to the discussion only and he abstained from the voting process.

RESOLUTION #5/4/2425 **CARRIED**
Moved by: W. McTavish Seconded by: R. Richardson
Motion to accept the Infrastructure Committee Report, and to approve Recommendation #01/IC/2425 to pursue the purchase of the Residential Yard Site located at 20065 PTH #3 in the RM of Dufferin (MLS Number 202417361).

The Board requested a recorded vote. The results of the recorded vote were as follows:

- C. Morgan: Abstained
- W. McTavish: Vote in Favour
- R. Marginet: Abstained
- D. Nott: Vote in Favour
- R. Richardson: Vote in Favour
- M. Lowdon: Vote in Favour
- S. Pelletier: Chairperson's vote was not required

7.0 Business Arising from Previous Meetings

7.1 Adoption of E-Motions (Staff PD, Tiller Purchase)

RESOLUTION #6/4/2425 **CARRIED**
Moved by: C. Morgan Seconded by: D. Nott
Motion to adopt E-Motions 01-EM-2425 "Staff Professional Development Funding Approval" (approved Aug. 6, 2024) and 02-EM-2425 "Tiller Purchase for Shelterbelt Program" (approved Sept. 18, 2024) that have been passed since the last in-person meeting.

7.2 2024 MAW Tour Notes

J. Reid reviewed the MAW Tour feedback that we received after the Tour in August.

7.3 Shop Sea-Can Storage Update

J. Reid shared the correspondence from the Municipality of Victoria regarding RBWD's request to vary the Zoning By-Law to allow for the placement of the Sea Can on the shop property.

7.4 Red River Basin South Chapter Gala Fundraiser Attendees

There are 3 seats left available at the Gala being held in Morris on November 14, 2024

8.0 New Business

8.1 MAW Conference Discussion

Check-in dates for the conference were discussed. The Administrator will send the voting delegates to MAW.

8.2 RM of Dufferin WTC Request (2025 – 27)

RESOLUTION #7/4/2425 **CARRIED**
Moved by: W. McTavish Seconded by: S. Pelletier

Motion to approve the request for support from the RM of Dufferin for their Wetland Tax Credit Program and contribute $5,000 per year to the RM's program from 2025 through 2027.

8.3 RRBC Conference – January 14-16, 2025

RESOLUTION #8/4/2425 **CARRIED**

Moved by: D. Nott Seconded by: R. Marginet

Motion to approve the staff request to send A. Smith to the RRBC Conference in Grand Forks from January 14-16 as support staff for the Manager and Project Manager and to help run the RBWD booth at the trade show. The district will cover the cost of the conference registration and accommodation.

Staff was asked by the Board Chair to create a new automatic procedure for the above motion and to bring it to the board for approval at the next regular scheduled meeting.

8.4 Conference and Workshop Requests

RESOLUTION #9/4/2425 **CARRIED**

Moved by: C. Morgan Seconded by: R. Richardson

Motion to approve the requests from staff to attend upcoming workshops and conferences as per the following list:

- MB Association of Agronomists Conference (Winnipeg - Dec. 2024)
  - J. Hunnie & S. Lucovic
- MB Crop Connect Conference (Winnipeg - Dec. 12-13, 2025)
  - J. Hunnie & S. Lucovic
- Construction Safety Association Conference (Winnipeg - Feb. 2025)
  - R. Nichol & A. Malyon
- MB Beef Producers AGM/Conference (TBD)
  - J. Hunnie & A. Malyon
- Assiniboine River Basin Initiative Conference (Minot, N.D. - Mar. 5-6, 2025)
  - J. Reid & D. Nott (Board Rep.)

The district will cover the costs of the above conference registrations and any required accommodation for the staff listed above as attending.

9.0 Information & Correspondence

9.1 Next Meeting Date:

Next Board Meeting will be held on December 13, 2024, at Breakaway Restaurant in Carman

10.0 Adjournment

RESOLUTION #10/4/2425 **CARRIED**

Moved by: D. Nott

Motion to adjourn the meeting at 11:59 am.

Minutes Approved By:

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Board Chairperson: S. Pelletier Financial Administrator: A. Smith